



Estancia Basin Water Planning Committee Regular Meeting

DRAFT AGENDA

Date and Time

Thursday
August 10, 2023
9:30 AM

Location

Remote: Zoom Hybrid
Torrance County Courthouse
Estancia, NM

Approval of Agenda

Membership Issues / Appointments:

Current Filled Positions: 10/13 Quorum: 6

Vacant Positions:

Santa Fe Governmental Rep
East Torrance SWCD
Torrance County – Agriculture

Nomination of Officers:

The EBWPC Rules of Conduct call for election of officers at the August meeting

Section 4.A. Each August, an election will be held within the Committee for electing a Chair, Vice Chair, and a Secretary/Treasurer. This election shall occur only after all members agencies have been advised of existing and upcoming vacancies.

The position of Chair has been unfilled for the past year

Dan McGregor will not continue / take on additional term as Secretary or as other officer position.

Nominations:

Motion to Approve New Officers:

Approval of Minutes of Previous Meetings: Approval of Minutes of Regular Meeting of April 13, 2023

Financial Matters:

Don Goen – Torrance County

Financial Report of August 10, 2023

Status Santa Fe County Reimbursement Request

Fiscal Status and Path Forward

Approval of Financial Report/ Invoices: Invoice from Rural Water Impact - \$457 for website

Correspondence: None

Guests/Public Comments:

Contractor/Subcommittee Reports: Groundwater monitoring program update – JSAI status
Need clear financial report prior to authorizing additional work.

Meetings Attended: American Groundwater Trust Conference
MRCOG Water Board / Regional Water Planning

Unfinished Business: Vacant Positions

New Business: Torrance County as Fiscal Agent for EBWPC (Dan McGregor)
Moriarity Bulks Storage Facility (Manny Encinas / Don Goen)
Website Status and Need for Updates

Discussion Only Items :

Announcements:

Next Meeting

Date:

Thursday, October 12, 2023 9:30 AM

Location:

Torrance County Administrative Offices, 205 Ninth Street, Estancia NM
Plus Zoom hybrid

Adjourn

Minutes of 06/08/2023 For Approval



ESTANCIA BASIN WATER PLANNING COMMITTEE

Regular Committee Meeting Minutes (Draft)
June 8, 2023

Members and Staff

<i>Member</i>	<i>Position</i>	<i>Term Expiration</i>	<i>Present</i>	<i>Absent</i>
Chair - VACANT				
Vice Chair - Sherry Abraham	Santa Fe Co. – Municipal	December 2023	X (Remote)	
Secretary - Daniel McGregor	Bernalillo Co. – Government	March 2025	X (Remote)	
Treasurer Don Goen	Torrance Co. – Government	July 2025	X	
Rhonda King	Torrance Co. – Municipal	July 2025		X
VACANT	Torrance Co. – Agriculture	May 2023		
William (Bill) Larson	Torrance Co. – Agriculture	July 2025	X (Remote)	
Cole Daeschel	Santa Fe Co. – Agriculture	March 2025		X
VACANT	Santa Fe Co. – Government	Unfilled		
Krista Bonfantine	Bernalillo Co – Municipal	December 2022		X
Dierdre Tarr	Claunch-Pinto SWCD	July 2024	X (Remote)	
Bill King	Edgewood SWCD	December 2023		X
VACANT	East Torrance SWCD	March 2022		
Manny Encinias	At Large	December 2022	X (Remote)	X

Others/ Guests:

Mark Moll, San Pedro Creek Homeowners Association
Erwin Mellis, John Shomaker and Associates
Corbin Carsrud, Bernalillo county Hydrogeologist

Call to Order: **Held at:** Hybrid ZOOM meeting per Notice
Torrance County Administrative Offices, 205 Ninth Street, Estancia NM 87106

Called to Order at: 6/8/2023 9:31 AM **By:** Sherry Abraham (Vice Chair)

At call to order, there were 10 of 13 positions filled. Quorum stands at 6, due to lapsed/unfilled terms. Initially convened as subcommittee without quorum.

Roll Call was held to ensure members present and could be heard remote.

Met as Committee with Quorum

Notations: Manny Encinas joined at 9:53. Initial actions were taken to recommend approval as a subcommittee. Once Mr. Encinas joined, the actions were revisited as a quorum was present and roll call vote was taken

Approval of Agenda:

Review of Agenda for Thursday, June 08, 2023
Motion: Approve the Agenda as presented.
Motion Made: Dee Tarr **Motion Seconded:** Don Goen
Notations/Amendments: None

Motion Vote: Roll Call Vote: Unanimous

Membership Issues:

Santa Fe County Governmental Rep remains vacant
Torrance County Agricultural Rep position remains vacant
East Torrance SWCD Rep position remains vacant

No actions taken

Election of Officers: Floor was opened for nomination of officers as required by the Committees Rule of Conduct.

Chairman: No nominations were received. No motion made.
Motion: None
Motion Made: N/A **Motion Seconded:** N/A
Notation/Amendments: N/A

Motion Vote: N/A

*Seated officers now include Vice Chair – Sherry Abraham, Treasurer- Don Goen, Secretary – Dan McGregor

Approval of Minutes:

Review of Minutes of Regular meeting of: April 13, 2023
Motion: To approve Minutes of April 13, 2023 Meeting
Motion Made: Dee Tarr **Motion Seconded:** Don Goen
Notations /Amendments: None
Motion Vote: Roll Call Vote: Unanimous

Financial Matters:

Don Goen reported verbally that current account balance sets at \$1,942.36
A reimbursement request to Santa Fe County is pending, in the amount of \$10,000 for FY23 expenses. FY24 requests and invoices have been sent to supporting town. Dee Tarr added that she is working directly with EBRA to see if other funding may be available.

Financial Report:

Review of Report of: Thursday, June 08, 2023
Motion: To accept financial report as presented

Motion Made: Bill Larson **Motion Seconded:** Dan McGregor

Notations/Amendment: None

Motion Vote: Roll Call Vote Unanimous

Correspondence: None

Public Comments: Mark Moll (guest) urged the committee to stay intact and engaged regarding Town of Edgewood subdivision actions, as that may allow/affect requirements on Campbell Ranch.

Contractor/Subcommittee Reports: Groundwater monitoring. Mr. Ellis indicated that the Bernalillo County purchased transducers had been installed and three remaining transducers were available, as two scheduled installations could not be installed due to existing pumping equipment was in the wells. Looking for wells in McIntosh or points east. Committee indicated that JS&I is not authorized to do additional work at this time due to limited finances. Bill Larson was informed on how to access water level data once provided to the NM Healy Network through NM Tech.

Motion: None

Motion Made: N/A **Motion Seconded:** N/A

Notations /Amendments: None

Motion Vote: N/A

Meetings Attended: NM Water Data Conference

Unfinished Business: None

New Business: Open Meetings Resolution for 2023

Motion: For Approval/Adoption

Motion Made: Diedre Tarr **Motion Seconded:** Brenda Smythe

Notations /Amendments: None

Motion Vote: Roll Call Vote: Unanimous

Discussion Only Items There is a new county commissioner for southern Santa Fe County. Dan McGregor to reach out about representation for open position. Don Goen to check Torrance Commission meeting minutes for reappointment notice for Bill Larson.

Dee Tarr indicated that there was recent Torrance County commission were purchase of water rights (possibly for McIntosh) was being discussed. Don Goen to check meeting minutes.

Announcements: None

Summary of Action Items: (Summarized post meeting)

Dan McGregor to inquire with new Santa Fe County Commissioner regarding possible appointment to vacant position
Don Goen to check Torrance County Commission minutes regarding reappointment of Bill Larson, and on possible water rights purchases.

Next Regular Scheduled Meeting **Date:** Thursday, August 10, 2023 9:30 AM

Location: Torrance County Administrative Offices, 205 Ninth Street, Estancia NM
In Person Plus Zoom (hybrid)

Adjourn: With no further business,
Meeting Adjourned: 6/8/2023 10:05 AM

Respectfully submitted,
Dan McGregor EBWPC Secretary

Reviewed and approved by: _____

Torrance County **Santa Fe County** **Bernalillo County**
"Coordinated water resource planning for the Estancia Underground Water Basin"

Torrance County

Santa Fe County

Bernalillo County

"Coordinated water resource planning for the Estancia Underground Water Basin"

Last Available Financial Report of 4/4/2023 and 6/8/2023 For Approval

Detail vs Budget Report Account Detail

Date Range: 07/01/2022 - 04/04/2023

Torrance County, NM



Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
650 - ESTANCIA BASIN WATER STUDY	CONTRACT - PROFESSIONAL SERVICES	10,964.68	28,452.00	0.00	15,544.96	15,544.96	1,942.36	6.83 %
<u>Expense</u>								
<u>550-071-2272</u>								
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/19/2022	APPKT00018	22-03-04	121696	EB MONITORING NETWORK DATA COLLEC	3695 - HYDRO RESOLUTIONS LLC		1,420.92	
08/03/2022	APPKT00036	08-03-2022	DFT00000003	DOMAIN RENEWAL EBWPC	5408 - BANK OF AMERICA		19.95	
01/04/2023	POPKT02005	INV0001005	123129	Geohydrological Professional Services	5593 - JOHN SHOMAKER & ASSOCIATES, INC.		11,262.05	
01/04/2023	POPKT02006	INV0001006	123128	Geohydrological Professional Services	5593 - JOHN SHOMAKER & ASSOCIATES, INC.		2,842.04	
Expense Totals:		10,964.68	28,452.00	0.00	15,544.96	15,544.96	1,942.36	6.83 %
650 - ESTANCIA BASIN WATER STUDY Totals:		10,964.68	28,452.00	0.00	15,544.96	15,544.96	1,942.36	6.83 %
Report Total:		10,964.68	28,452.00	0.00	15,544.96	15,544.96	1,942.36	6.83 %

CORRESPONDANCE

Invoice 21-1006IHZ

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Outstanding \$457.00 is due on Sep 4, 2023.



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(888) 551-4815
P.O. Box 121034
Arlington, TX 76012

Billed To	Date of Issue	Invoice Number	Amount Due (USD)
Attn: Mr. Daniel McGregor	08/04/2023	21-1006IHZ	\$457.00
Estancia Basin Water Planning Committee	Due Date	Reference	
P.O. Box 48	09/04/2023	18-0904EBW	
Estancia, NM 87016			

Description	Rate	Qty	Line Total
RWI Tier 1 Annual Subscription - 23 Rural Water Impact Tier 1 (0-750 connections) Annual Website Subscription. Includes Hosting, Unlimited Customer Support, All Website Software Updates, Upgrades & One Month Free (\$42.00).	\$457.00	1	\$457.00
	Subtotal		457.00
	Tax		0.00
	Total		457.00
	Amount Paid		0.00
	Amount Due (USD)		\$457.00

Notes

Estancia Basin Water Planning Committee's Annual Website Subscription Dates: September 4, 2018 to September 4, 2019.

Immense Impact, LLC thanks the good people of Estancia Basin Water Planning Committee for their annual Rural Water Impact website subscription business! Our mission is to make life in your website world easier and more efficient :-)

Terms

Kindly Remit Payment to Immense Impact, LLC. (Home of Rural Water Impact) by: September 4, 2018.

Payment of your website subscription invoice constitutes full and total agreement of the Terms & Conditions and Privacy Policy set forth by Immense Impact. Questions? Give us a call at (888) 551-4815 or email us at