



# *Estancia Basin Water Planning Committee Regular Meeting*

## *DRAFT AGENDA*

### **Date and Time**

Thursday  
June 8, 2023  
9:30 AM

### **Location**

Remote: Zoom Hybrid  
Torrance County Courthouse  
Estancia, NM

### **Approval of Agenda**

### **Membership Issues / Appointments:**

Current Filled Positions: 10/13 Quorum: 6

#### Vacant Positions:

Santa Fe Governmental Rep  
East Torrance SWCD  
Torrance County – Agriculture

### **Nomination of Officers:**

*The EBWPC Rules of Conduct call for election of officers at the August meeting*

Section 4.A. Each August, an election will be held within the Committee for electing a Chair, Vice Chair, and a Secretary/Treasurer. This election shall occur only after all members agencies have been advised of existing and upcoming vacancies.

The position of Chair is currently unfilled.

### **Nominations:**

### **Motion to Approve New Officers:**

**Approval of Minutes of Previous Meetings:** Approval of Minutes of Regular Meeting of April 13, 2023

### **Financial Matters:**

Don Goen – Torrance County

Financial Report of June 8, 2023

Santa Fe County Reimbursement Request

Fiscal Status and Path Forward

**Approval of Financial Report/ Invoices:**

**Correspondence:** None

**Guests/Public Comments:**

**Contractor/Subcommittee Reports:** Groundwater monitoring program update – JSAI status

**Meetings Attended:** None

**Unfinished Business:** Vacant Positions

**New Business:** None

**Discussion Only Items :**

**Announcements:**

**Next Meeting**

**Date:** **Thursday, August 10, 2023 9:30 AM**

**Location:** Torrance County Administrative Offices, 205 Ninth Street, Estancia NM  
Plus Zoom hybrid

**Adjourn**

# Minutes of 04/13/2023 For Approval



## ESTANCIA BASIN WATER PLANNING COMMITTEE

Regular Committee Meeting Minutes (Draft)  
April 13, 2023

### Members and Staff

<i>Member</i>	<i>Position</i>	<i>Term Expiration</i>	<i>Present</i>	<i>Absent</i>
Chair - VACANT				
Vice Chair - Sherry Abraham	Santa Fe Co. – Municipal	December 2023		X
Secretary - Daniel McGregor	Bernalillo Co. – Government	March 2025	X (Remote)	
Treasurer Don Goen	Torrance Co. – Government	July 2025	X	
Rhonda King	Torrance Co. – Municipal	July 2025	X (Remote)	
VACANT	Torrance Co. – Agriculture	May 2023		
William (Bill) Larson	Torrance Co. – Agriculture	July 2025	X (Remote)	
Cole Daeschel	Santa Fe Co. – Agriculture	March 2025		X
VACANT	Santa Fe Co. – Government	Unfilled		
Krista Bonfantine	Bernalillo Co – Municipal	December 2022	X (Remote)	
Dierdre Tarr	Claunch-Pinto SWCD	July 2024	X (Remote)	
Brenda Smythe	Edgewood SWCD	December 2023	X (Remote)	
VACANT	East Torrance SWCD	March 2022		
Manny Encinias	At Large	December 2022	X (Remote)	X

### Others/ Guests:

*Mark Moll, San Pedro Creek Homeowners Association*  
*Corbin Carsrud, Bernalillo County Hydrogeologist*

### Call to Order:

**Held at:** Hybrid ZOOM meeting per Notice  
Torrance County Administrative Offices, 205 Ninth Street, Estancia NM 87106

**Called to Order at:** 4/13/2023 9:36 AM **By:** Dan McGregor

At call to order, there were 10 of 13 positions filled. Quorum stands at 6, due to lapsed/unfilled terms.

Roll Call was held to ensure members present and could be heard remote.

Met as Committee with Quorum

**Notations:** None

**Approval of Agenda:**

**Review of Agenda for** Thursday, April 13, 2023  
**Motion:** Approve the Agenda as presented.  
**Motion Made:** Deidre Tarr **Motion Seconded:** Brenda Smythe  
**Notations/Amendments:** None

**Motion Vote:** Roll Call Vote: Unanimous

**Membership Issues:**

Santa Fe County Governmental Rep remains vacant  
Torrance County Agricultural Rep position remains vacant  
East Torrance SWCD Rep position remains vacant

**Election of Officers :** Floor was opened for nomination of officers as required by the Committees Rule of Conduct.

**Chairman:** No nominations were received. No motion made.  
**Motion:** None  
**Motion Made:** N/A **Motion Seconded:** N/A  
**Notation/Amendments:** N/A

**Motion Vote:** N/A

\*Seated officers now include Vice Chair – Sherry Abraham, Treasurer- Don Goen, Secretary – Dan McGregor

**Approval of Minutes:**

**Review of Minutes of** Regular meeting of February 9, 2023  
**Motion:** To approve minutes of meeting  
**Motion Made:** Deidre Tarr **Motion Seconded:** Brenda Smythe  
**Notations /Amendments:** None

**Motion Vote:** Roll Call, Unanimous

**Financial Matters:**

Don Goen reported that due to transitions in accounting software and learning curve with reimbursements from Santa Fe, a current balance on the accounts is uncertain. Best available number is a residual balance of \$1,942.36. But that does not include known deposits from Bernalillo County, current invoices from John Shomaker which were in process, or any reimbursements anticipated from Santa Fe County.

**Financial Report:**

**Review of Report of:** N/A Thursday, April 13, 2023  
**Motion:** TABLED PENDING UPDATE OF FINANCIAL RECORDS  
**Motion Made:** NA **Motion Seconded:** NA

**Notations/Amendment:**

**Motion Vote:** NA

**Correspondence:** None

**Public Comments:** Mark Moll (guest) updated the committee that a Court of Appeals had denied the Aquifer Science appeal and the case was now completed and all litigation has ended and that there has been no movement from Town of Edgewood with regard to subdivision ordinance revision per requests from Campbell Ranch.

**Contractor/Subcommittee Reports:** Groundwater monitoring. Corbin Carsrud reports that transducer installation is now complete, but there are three additional transducers that could be utilized installed if any wells can be identified.

**Motion:** None

**Motion Made:** N/A **Motion Seconded:** N/A

**Notations /Amendments:** None

**Motion Vote:** N/A

**Meetings Attended:** None

**Unfinished Business:** Consideration of changing meeting times. Discussion was held amongst the committee present. Consensus is to retain the meeting during the day, rather than evening, with a preference to retain it in the mornings as currently scheduled. No motion or action needed or taken.

**New Business:** Legislative Update – SB 337 was discussed in general and potential issues with planning committee membership compared to EBWPC MOU were identified. No motion or action needed or taken.

**Discussion Only Items** None

**Announcements:** None

**Summary of Action Items: (Summarized post meeting)**

None Identified

**Next Regular Scheduled Meeting** **Date:** Thursday, June 08, 2023 9:30 AM

**Location:** Torrance County Administrative Offices, 205 Ninth Street, Estancia NM  
In Person Plus Zoom (hybrid)

**Adjourn:** With no further business,  
**Meeting Adjourned:** 4/13/2023 10:45 AM

*Respectfully submitted,*  
Dan McGregor *EBWPC Secretary*

**Reviewed and approved by:** \_\_\_\_\_

**Torrance County**

**Santa Fe County**

**Bernalillo County**

*"Coordinated water resource planning for the Estancia Underground Water Basin"*

# Financial Report of 4/4/2023 and 6/8/2023 For Approval

## Detail vs Budget Report Account Detail

Date Range: 07/01/2022 - 04/04/2023

Torrance County, NM



Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
650 - ESTANCIA BASIN WATER STUDY	CONTRACT - PROFESSIONAL SERVICES	10,964.68	28,452.00	0.00	15,544.96	15,544.96	1,942.36	6.83 %
<u>Expense</u>								
<u>550-071-227Z</u>								
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/19/2022	APPKT00018	22-03-04	121696	EB MONITORING NETWORK DATA COLLEC	3695 - HYDRO RESOLUTIONS LLC		1,420.92	
08/03/2022	APPKT00036	08.03.2022	DFT00000003	DOMAIN RENEWAL EBWPC	5408 - BANK OF AMERICA		19.95	
01/04/2023	POPKT02005	INV0001005	123129	Geohydrological Professional Services	5593 - JOHN SHOMAKER & ASSOCIATES, INC.		11,262.05	
01/04/2023	POPKT02006	INV0001006	123128	Geohydrological Professional Services	5593 - JOHN SHOMAKER & ASSOCIATES, INC.		2,842.04	
<b>Expense Totals:</b>		<b>10,964.68</b>	<b>28,452.00</b>	<b>0.00</b>	<b>15,544.96</b>	<b>15,544.96</b>	<b>1,942.36</b>	<b>6.83 %</b>
<b>650 - ESTANCIA BASIN WATER STUDY Totals:</b>		<b>10,964.68</b>	<b>28,452.00</b>	<b>0.00</b>	<b>15,544.96</b>	<b>15,544.96</b>	<b>1,942.36</b>	<b>6.83 %</b>
<b>Report Total:</b>		<b>10,964.68</b>	<b>28,452.00</b>	<b>0.00</b>	<b>15,544.96</b>	<b>15,544.96</b>	<b>1,942.36</b>	<b>6.83 %</b>

## **CORRESPONDANCE**

**(none)**