

ESTANCIA BASIN WATER PLANNING COMMITTEE

 Special Committee Meeting Minutes

June 18, 2020

**Members and Staff**

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| **Rick Thompson – *Chairman, Santa Fe Co: Agriculture****Term Expiration – March 2022* | **Sherry Abraham -** *Santa Fe Co.: Municipal/Developer/Utility* *Term Expiration: December 31, 2023* |
| **Johnny Perea**  - Vice Chairman, *East Torrance SWCD**Term Expiration – March 2022* | **Vacant -** *Santa Fe Co: Government**Term Expiration: VACANT* |
| **Daniel McGregor**- ***Sec/Treasurer*** *Bernalillo Co.: Government* *Term Expiration – March 2022* | **Christina Allday-Bondy -** *Bernalillo Co., Municipal/Developer/Utility**Term Expiration: December 11, 2022* |
| **Brian Greene***At Large Position (Committee Appointed: One Year Term)**Term Expiration – July 2020* |  **Rhonda King -** *Torrance Co.: Municipal/Developer/ Utility**Term Expiration: July 1, 2022* |
| **Dierdre Tarr-** *Claunch-Pinto SWCD**Term Expiration*  |  **Steve Guetchcow -** *Torrance Co.: Government**Term Expiration: July 2022* |
| **Art Swenka**  *- Edgewood SWCD**Term Expiration: December 2020* |  **James Pachta**  *Torrance Co.: Agriculture**Term Expiration: May 2023* |
| **Staff:** Vacant – Recorder | **William (Bill) Larson -** *Torrance Co: Agriculture**Term Expiration: July 2022* |

**Others/ Guests:**

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| **David Chace - HydroResolutions** |  |
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**Call to Order: Held at**: Remote Meeting per Meeting Notice Choose an item.

**Called to Order at:** 6/18/2020 9:40 AM **By** Daniel McGregor, Secretary/Treasurer

**As:** Quorum currently stands at 7. Met as Subcommittee - Lack of Quorom

**Notations:** Excused: Rik Thompson, Rhonda King, Art Swenka, James Pachta

**Approval of Agenda:**

**Review of Agenda for** Thursday, February 13, 2020

**Motion:** Recommended For approval as presented.

**Motion Made:** D. Tarr **Motion Seconded:** S. Guetchcow

**Notations/Amendments:** None

**Motion Vote:** By roll call – unanimous

**Approval of Minutes:**

**Review of Minutes of:** Thursday, February 13, 2020

**Motion:** Recommended for approval as presented

**Motion Made:** S. Guetchcow **Motion Seconded**: C. Allday-Bondy

**Notations /Amendments:** Correction to “Pattern”, Correction to Term Expiration for C. Allday-Bonday

**Motion Vote**: By roll call - unanimous

**Financial Report: Review of Report of:** Thursday, June 11, 2020

**Motion:** Recommended for approval as presented

**Motion Made:** D. Tarr **Motion Seconded**: S. Guetchcow

**Notations /Amendments:** No changes: Noted that Santa Fe County had provided funding as cash-in-hand rather than as reimbursable contract.

**Motion Vote:** By roll call – unanimous

**Financial Matters:** Dan McGregor noted that the point of contact for Santa Fe County for MOUs funding amendment was no longer with county and we would need re-establish a point of contact. He also advised that he had sent a FY20 funding request letter to Moriarity, and would be sending FY21 funding request letters to the various funding entities. S. Abraham confirmed that the committee funding was included in the Town of Edgewood FY21 budget, as previous year budget had been adopted.

**Public Comments:** None

 **Correspondence:** None

**Unfinished Business:**  None discussed

**New Business:**

**Item:** One –year renewal of existing 2016 Hydroresolutions contract

**Motion:** Recommended for approval

**Motion Made:** S. Guetchcow **Motion Seconded**: C. Allday-Bondy

**Notations /Amendments:** Chairman will go ahead and issue renewal letter to Hydroresolutions to facilitate FY21 PO issuance as this is an existing contract and the extension does not obligate funding.

**Item:** Resumption of full year of groundwater level monitoring by Hydroresolutions per the extended contract.

**Motion:** Recommended for approval

**Motion Made: D. Tarr** **Motion Seconded**: S. Guetchcow

**Notations /Amendments:**  This item needs to be ratified as spending of funds is involved. Hydroresolutions on hold until a notice to proceed is provided.

D. McGregor discussed that a new solicitation for Professional Services would be needed prior to end of FY21 as Hydroresolutions could not be extended further than this year and would be addressed at future meetings, but would similar to prior solicitations. S. Guetchcow suggested and offered to vet existing contract language and any proposed solicitation through Torrance County purchasing to ensure that it conforms with updated County processes and practice. Torrance County is now the EBWPC Fiscal Agent, so committee items need to conform to County practice in as much as possible to help facilitate approvals and audits.

D. McGregor/ D. Chace (Hydroresolutions) discussed the potential for funding for a deep basin exploratory well with funding requests being coordinated through the South Central Mountain Resource Conservation and Development Council. B. Greene has been in initial conversations with the SCMRC&D, but that group needs a developed scope of work to move forward. It needs to know amounts and scope of the work to best find funding mechanisms. D. Tarr and D. Chace indicated SCMR&D has inquired of Claunch-Pinto SWCD whether the deep well project is within the 40-year water plan for the Basin. D. McGregor concurred with D. Chace that he thought it was embedded. D. Tarr requested a letter to that effect be sent to the Claunch-Pinto SWCD Chairman so that the SWCD could reply back to the inquiry. D. Chase expressed concern that if Hydroresolutions prepared such a scope of work, whether they would then be prohibited from conducting the work if it was ever funded. D. McGregor confirmed that the concern was legitimate and that he would talk to Torrance County about the matter. Further discussion was tabled and will be carried forward as old business at the August meeting.

**Reports / Meetings Attended:**

**Monitoring Report :** Hydro Resolution, LLC: No update / January-February water level round was conducted as authorized and has been invoiced and paid.

**EBWHR&M and Other:** D, Tarr reported that the Core Steering Committee projects for FY22 have been fully funded ($600.000) and that funding will be equally distributed between the participating districts.

**Announcements: / Discussion only items:** Discussion was had on use/preference of remote vs person-person meeting or hybrid meetings. S. Guetchcow indicated that Torrance County facilities could accommodate either or both as they do have conference phone capacity. No decision was made on the nature of the next meeting, but having the Torrance County facility available for teleconferencing into the meeting for those interested parties without other access may be desirable. D. McGregor to initiate similar discussion with Edgewood SWCD manager regarding their facility capacities as well.

Given lack of quorum, another special meeting will be needed to ratify the recommendation of the committee. D. McGregor to arrange for the meeting

**Summary of Action Items: (Summarized post meeting)**

R. Thompson to contact Santa Fe County and find new point of contact for funding MOU.

R. Thompson to sign and issue out extension of Hydroresolution 2016 contract

S. Guetchcow (with D. McGregor) to start pre-vetting of Professional Services Agreement/Language and solicitation through Torrance County purchasing to ensure conformance to process and practices.

D. Tarr to provide Claunch-Pinto SWCD chairman contact info to D. McGregor so that he can provide letter indicating inclusion of a deep well project within the Estancia Basin Regional Water Plan.

D. McGregor to address question of scope of work development prohibiting future involvement in implementation of the deep well project by Hydroresolutions.

D. McGregor to initiate facility capacity discussion with Edgewood SWCD.

**Next Regular Scheduled Meeting Date:** Thursday, August 13, 2020 9:30 AM

 **Location**: Remote and/or Torrance County Offices, 205 Ninth Street, Estancia NM

**Adjourn:** With no further business,

**Meeting Adjourned:** 6/18/2020 11:15 AM

*Respectfully submitted,*

*Dan McGregor EBWPC Secretary Treasurer*

***Reviewed and approved by:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Torrance County Santa Fe County Bernalillo County**

*“Coordinated water resource planning for the Estancia Underground Water Basin”*